

PUBLIC MEETING NOTICE

Boston Common Maintenance Trust Fund

First Meeting of the Board

Meeting Notice

Posted November 15, 2019

Notice

The Boston Common Maintenance Trust Fund will meet on Wednesday, November 20, 2019 at 3:00 pm at Boston City Hall, Room 608.

Agenda

1. Meet and convene for First Meeting
2. Swearing-in by City Clerk
3. Appointment of Secretary
4. Review of the Duties and Responsibilities of the Trustees – Special Municipal Employees
5. Open Meetings Law
6. Overview of City Trust Funds and Update on the Performance of the Boston Common Trust
7. Review and Adopt Rules and Regulations
8. Set future meeting / agenda

Time	Agenda Item	Vote Required
3:00 pm	Convene Meeting / Swearing In by City Clerk	N/A
3:05 pm	Appoint Secretary	Motion / Second
3:10 pm	Agenda Discussed/Duties & Responsibilities/Open Meetings Law/	N/A
3:40 pm	Operation & Administration Trust Funds / Boston Common Maintenance Trust Fund	N/A
	Review and Adopt Rules & Regulations	
4:00 pm	Adjourn Meeting	Motion/Second