

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

**Meeting of the Trustees as a Corporation and Administrative Agency**

Thursday March 21, 2019 at 3:00 p.m.  
Boston Public Library, Adams Street Branch  
690 Adams Street, Dorchester, MA 02122

AGENDA

RECEIVED  
CITY CLERK'S OFFICE  
2019 MAR 18 A 8:40  
BOSTON, MA

I. **Chair's Call to Order and Report**

*Robert Gallery, Chair*

- A. Welcome and Roll Call of Board
- B. Welcome Remarks  
*Kate Brown, Adams Street Branch Librarian*  
*Grace Hebard, President of Friends of the Adams Street Branch Library*
- C. Review and Approval of Minutes for the Trustees Meeting held on January 15, 2019.
- D. Discussion and approval of Revised Draft By-Laws

**VOTED: "that, the Trustees of the Public Library for the City of Boston adopt the Amended and Restated By-Laws of the Trustees of the Public Library of the City of Boston, as a Corporation."**

II. **President's Report**

David Leonard, President

- A. Introduction of new Chief Technology Officer, Kurt Mansperger
- B. Presentation of the Adams Street Branch design  
*Katie Faulkner, NADAAA*
- C. Review of the Boston Public Library Strategic Web Accessibility Plan  
*Caroline Driscoll, Legal Advisor*

**VOTED: "that, the Trustees of the Public Library for the City of Boston approve the Boston Public Library Strategic Web Accessibility Plan in conjunction with its Resolution Agreement entered into with the U.S. Department of Education."**

III. **Trustees Finance and Audit Committee**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Review of Boston Public Library Draft Management Letter for Fiscal Year Ending June 30, 2018  
*Eamon Shelton, Director of Operations and Ellen Donaghey, Chief Financial Officer*

**VOTED: "that the Trustees of the Public Library of the City of Boston vote to accept the Draft Management Letter for the Fiscal Year Ending June 30, 2018 from CliftonLarsonAllen, LLP, Certified Public Accountants."**

- B. Contract for flooring replacement for the Lower Mills Branch

**VOTED: “that, the Trustees of the Public Library of the City of Boston delegate to the Finance and Audit Committee the approval and awarding of the contract for: Lower Mills Flooring replacement which has a budget of: One hundred two thousand dollars (\$102,000.00) as part of the City Capital Project: CLD24594.”**

C. Emergency Fire Panel replacement contracts

*Eamon Shelton, Director of Operations*

**VOTED: “that the Trustees of the Public Library of the City of Boston delegate authority to the Finance and Audit Committee to approve contracts of up to \$500,000 for the emergency replacement of the Fire Alarm Control Panel and associated equipment in the McKim Building.”**

D. Contract for small improvement project of the South Boston Branch Courtyard

**VOTED: “that, the Trustees of the Public Library of the City of Boston vote to award the contract for: Replacing the Terrace in the Courtyard at the South Boston Branch Library, a Chapter 149 Project to: Bautista Masonry, Inc., 99 Milton Street, Waltham, MA 02453, being the lowest, eligible, responsive and responsible bidder for the amount of: One hundred twenty nine thousand dollars (\$129,000.00): CLD24595.”**

E. Contract for BPL Firewall Upgrade for the FY20 Period, beginning July 1, 2019 through June 30, 2020, E-Rate Funding Eligible

**VOTED: “that, the Trustees of the Public Library of the City of Boston vote to award a contract to Integration Partners Corp., 350 Madison Avenue, 7th Floor, New York, NY 10017 the sole responsive and responsible bidder in a public Request for Proposal process, advertised under G.L. C. 30B, a contract for Firewall Upgrade for the Boston Public Library System, as specified during the period of July 1, 2019 through June 30, 2020, at a total cost not to exceed one hundred forty two thousand, nine hundred nineteen dollars and sixteen cents (\$142,919.16) contingent upon receipt of Universal Services Fund Federal funding.”**

F. Contract for BPL Wireless Access Point and Controller Upgrade for the FY20 Period, beginning July 1, 2019 through June 30, 2020, E-Rate Funding Eligible

**VOTED: “that, the Trustees of the Public Library of the City of Boston vote to award a contract to ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171 the sole responsive and responsible bidder in a public Request for Proposal process, advertised under G.L. C. 30B, a contract for Wireless Access Point and Controller Upgrade for the Boston Public Library System, as specified during the period of July 1, 2019 through June 30, 2020, at the proposal price, at a total cost not to exceed one hundred ninety five thousand, four hundred eighty five dollars and seventy five cents (\$195,484.75) contingent upon receipt of Universal Services Fund Federal funding.”**

IV. **Trustees Governance and Development Committee**

*John Hailer, Committee Chair*

A. Steering Committee Update

1. Fund of the BPL update
2. BPL Gala in June
3. Affiliates Updates
4. Trustee recommendation

V. **New Business**

VI. **Public Comment**

VII. **Adjournment**

VIII. **Executive Session (subject to roll call vote)**

*Robert Gallery, Chair*

- A. Discuss Collective Bargaining Update  
*Jessica Dembro, Human Resources Manager*

IX. **Reconvene Public Meeting of the Trustees**

**VOTED: “that, the Trustees of the Public Library of the City of Boston, accept management’s recommendation to endorse the terms of the successor City of Boston/Boston Public Library and the Boston Public Library Professional Staff Association (“PSA”) Collective Bargaining Agreement ratified by PSA on February 16, 2019.”**

X. **Adjournment**

*Robert Gallery, Chair*

**2019 Trustee Meeting Schedule**

- Tuesday May 14, 2019, 8:30 a.m., Annual Meeting, Central Library  
*\*All meetings are subject to change*

**Trustees of the Public Library of the City of Boston**

Robert E. Gallery, Chair; Evelyn Arana-Ortiz, Vice Chair,  
Zamawa Arenas, Jabari Asim, Ben Bradlee, Cheryl Cronin, Priscilla Douglas,  
Linda Dorcena Forry, John Hailer, Representative Byron Rushing  
President, David Leonard  
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)