

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday at 3:00 p.m., January 24, 2017
Boston Public Library, Charlestown Branch
179 Main Street, Charlestown, MA 02129

AGENDA

I. **Chairman's Call to Order and Report**

Robert E. Gallery, Chair

- A. Welcome
Maureen Marx, Charlestown Branch Librarian
Christine Amisano, President of Friends of the Charlestown Branch
- B. Review and Approval of Minutes for the Board of Trustees Meeting held on November 15, 2016 (Attachment 1)
- C. Governance and Development Committee Update
 - 1) Committee Appointments
- D. Boston Public Library Foundation Update
Jeffrey Hawkins, Chair of the Boston Public Library Foundation
- E. Discussion of Mayor Martin J. Walsh's proposed Home Rule Petition entitled :
"Petition for A Special Law Re: An Act Further Regulating the Appointment of Trustees of the Public Library of the City of Boston" (Attachment 2)

II. **President's Report**

David Leonard, President

- A. Discussion of FY18 Updated Revenue Assumptions and Anticipated Operating Costs
Ellen Donaghey, Chief Financial Officer
Katie Hammer, Budget Director, Office of Budget Management for City of Boston
- B. Discussion and Update of BPL Trust Funds
Ellen Donaghey, Chief Financial Officer
- C. Capital Projects Update and FY18 Preliminary Capital Priorities
Eamon Shelton, Director of Operations
- D. Rare Books and Print Departments Update
Laura Irmscher, Chief of Collections Strategy
- E. Update: Teen Center procedural changes
Michael Colford, Director of Library Services

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- F. Proposed Initiative on Disadvantaged Populations: Homelessness and Addiction Outreach
- G. Boston Parks Department's request to use BPL Marble (Attachment 3)

III. **Trustees Finance and Audit Committee**

Evelyn Arana-Ortiz, Committee Chair

A. Presentation of the Draft Tax Returns (IRS Form 990)

Ellen Donaghey, Chief Financial Officer

- 1) Draft IRS Form 990: "Return of Organization of Exempt from Income Tax Report" (Attachment 4)

B. Contract for Providing Consultant Services for Chinatown Library Feasibility Study for the Boston Public Library

VOTED: "that, there be entered into with Miller Dyer Spears Inc., 99 Chauncey Street, Boston, MA 02111 the most responsive, and responsible bidder, in a public Request for Proposal process advertised under G.L. C. 30B, a contract for Providing Consultant Services for Chinatown Library Feasibility Study for The Boston Public Library, at a total cost not to exceed ninety nine thousand, six hundred dollars and zero cents (\$99,600.00). The Boston Public Library Evaluation Committee performed an evaluation of the proposals presented by two vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by Miller Dyer Spears Inc. represented the best value for the Boston Public Library"

B. Proposed Contract of Approval for Award with Hope Coolidge to provide oversight of the financial management of the Boston Public Library Foundation.

VOTED: that, the Trustees Finance and Audit Committee recommend the Trustees of the Public Library of the City of Boston authorize an \$85,000 contract with Hope Coolidge to provide oversight of the financial management of the Boston Public Library Foundation.

IV. **New Business**

V. **Public Comment**

VI. **Executive Session**

Robert E. Gallery, Chair

- A. Review of the Fred Allen Trust litigation status
Caroline Driscoll, Esq., City of Boston Law Department

- B. Discussion regarding litigation strategy for TELESIIUS, BERNARDINUS. Varii de naturalibus rebus libelli (Special Collections volume).
Caroline Driscoll, Esq., City of Boston Law Department

VII. **Adjournment**

Robert E. Gallery, Chair

2017 Trustee Meeting Schedule

- Tuesday, March 14, 2017, 8:30 a.m., Commonwealth Salon, Central Library
- Tuesday, May 16, 2017, 8:30 a.m., Annual Meeting, Commonwealth Salon, Central Library

Trustees of the Public Library of the City of Boston

Robert E. Gallery, Chair; Chairman; Evelyn Arana-Ortiz, Vice Chair,
Zamawa Arenas, Ben Bradlee, Jr., Cheryl Cronin, Carol Fulp, John Hailer,
Paul A. La Camera, Byron Rushing

President, David Leonard
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.
For information check www.bpl.org