

## **PUBLIC FACILITIES DEPARTMENT**

### **Minutes**

Public Facilities Commission  
Public Facilities Department  
26 Court Street, 1<sup>st</sup> Floor, Winter Chambers  
Boston, MA 02108

July 20, 2017

#### **ATTENDING:**

Katherine P. Craven, Chair, (Not Present)  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner  
Angela D. Atchue, Senior Legal Officer  
Colleen M. Daley, PFC Secretary  
Henry C. Luthin, First Assistant Corporation Counsel, Law Department  
David Zuares, Assistant Corporation Counsel, Law Department, (Not Present)  
Patricia M. Lyons, Director  
Roberson Castor, Project Manager  
Kerrie Griffin, Assistant Director of Construction  
Paul Donnelly, Assistant Director of Design  
Carol Houghtaling, Administrative Assistant

Chair Craven called the meeting to order.

The minutes from the meeting of May 17, 2017 were presented to and approved by the Commissioners.

#### **VOTE 1: Roberson Castor, Project Manager**

**Amendment to the vote of July 20, 2016:** Regarding a contract with Weston & Sampson Engineers, Inc. to provide architectural and engineering design and construction administration services associated with the South End Fitness Center Pool Improvements project located at 35 Northampton Square, Boston, Massachusetts.

#### **Increase of: \$40,000**

That the vote of this Commission at its meeting of July 20, 2016 and, thereafter, amended by PFD's Director under a delegation of authority to increase the additional services on June 5, 2017 regarding a contract with Weston & Sampson Engineers, Inc. to provide architectural and engineering design and construction administration services associated with the South End Fitness Center Pool Improvements project located at 35 Northampton Street, Boston, MA:

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$119,760, including \$44,760 for additional services, which is a fixed fee of 10% based on an estimated construction cost of \$750,000" and substituting in place thereof the following figures: "at a cost not to exceed \$159,760, including \$59,760 for additional services, which is a fixed fee of 8.3% based on an estimated construction cost of \$1,200,000."

The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Roberson Castor addressed the Commission and answered their questions.

**NOTE:** Commissioner Irish stated, "Thank you for your presentation. I have no questions."

**NOTE:** Commissioner Mammoli stated, "I have no questions."

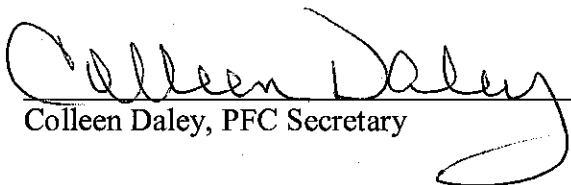
**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

**Exhibits:** Project Background Memorandum for the Amendment Vote Request (AVR); Project Background Memorandum for the Commission Vote Request (CVR), Project Profiles, Commitments by the Office of Budget Management/Capital Budgeting for the CVR, Advertisement, Advertisement Tracking Form, No Vote Requests (NVRs) now known as Delegation of Authority Requests (DAR), Commitments by the Office of Budget Management/Capital Budgeting for the AVR and Photos.

**NOTE:** The July 20, 2017 Public Facilities Commission Meeting is available at the web address of [https://www.cityofboston.gov/cable/video\\_library.asp?id=21320](https://www.cityofboston.gov/cable/video_library.asp?id=21320).

A True Record.

The meeting commenced at 9:34 a.m. and adjourned at 9:44 a.m.

  
Colleen Daley, PFC Secretary