

BOSTON CONTINUUM OF CARE  
LEADERSHIP COUNCIL MEETING AGENDA  
September 7<sup>th</sup>, 2017 3:00- 4:30PM  
26 Court St., 1<sup>st</sup> floor conference room

Agenda Items

1. Welcome & Introductions
  
2. CoC 2017 Competition Katie
  - Final application amount
  - Review list of renewal applications
  - New PH Bonus and Reallocation update
  - Work to finalize applications
  - Planning Application -Ideas include
    - Coordinated Entry: further build out of system
    - Youth system coordination
    - Scale up Front Door Triage
    - Outcome evaluations (RRH, employment, diversion, etc.)
    - Discharge planning
  
3. Review & Action: Katie
  - Ranking and Tiering: approve
  - Approve: new projects
  
4. Adjourn and Next Meeting Katie

December 20, 2017, 3 – 4:30 PM

  - Charter revisions

BOSTON CONTINUUM OF CARE  
LEADERSHIP COUNCIL MEETING MINUTES  
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Agenda Items

1. Welcome & Introductions

*Sign-In sheet of attendees attached.*

2. CoC 2017 Competition

Katie

- Final application amount

*The final application amount for the Boston CoC will be \$26,250,698*

- Review list of renewal applications

*37 Renewal applications for CoC Operations (HMIS, CAS), Permanent Supportive Housing Leasing and Services and Rapid Re-Housing.*

- New PH Bonus and Reallocation update

*4 New Project Applications were submitted to the CoC by the publicly advertised RFP Process. 1 New project came in under the reallocation process, St. Francis House RRH, and the remaining 3 under Bonus. These three new projects include one RRH by Pine Street Inn, 1 Dedicated Plus PSH by Mass Housing and Shelter Alliance and 1 Joint TH-RRH by New England Center and Home for Veterans. The total amounts requested by these projects were pretty in line with what the CoC is able to apply for under the Bonus so no budgets or projected numbers served need to be adjusted.*

- Work to finalize applications

*The Development Officers continue to complete the renewal applications in Esnaps but the process is going smoothly due to being able to import last year's application. The bulk of the work now is focusing on completing the narratives in the CoC Application. Please have staff available at your agencies in case any help is needed with the narratives.*

- Planning Application -Ideas include
  - Coordinated Entry: further build out of system
  - Youth system coordination
  - Scale up Front Door Triage
  - Outcome evaluations (RRH, employment, diversion, etc.)
  - Discharge planning

*As a continuation from last Council meeting, the DND team solicited feedback and ideas regarding the uses of Planning Grant funds for the upcoming year as we fully embark on Coordinated Entry and CoC Systems Change. There was a general consensus to scale up Coordinated Entry both in order to comply with a HUD deadline but also with the intention that scaling up Coordinated Entry will also influence other Systems Change issues such as Discharge Planning and Front Door Triage. Additional focus to scale up the Youth Leadership Team and working group in anticipation of the CoC's upcoming Youth Plan RFP as well as HUD's Youth NOFA. Focus also needs to include the Family shelter system and taking a more active role even though the State manages the system. And finally, Planning funds should be used to look at increasing the diversity (racial, income, sector representation) both of the Council but also the overall leadership in the Service Provider community.*

*The general consensus involved the researching of both policies and procedures from neighboring CoCs and other Systems of Care as well as Best Practices across the region and country. As a major metropolitan city, Boston continues to serve a regional need. Neighboring CoCs have developed tight entrance policies for shelter which can increase demand for Boston's low barrier, no wrong door, shelter system. Does the CoC need to look to a single point of entry, a more robust 211 system statewide which does not just send folks to Boston shelters, or increased Front Door Triage/Diversion. Education with other Systems of Care which Discharge to shelters also needs to occur and has already started and was noted that a particular medical facility with high discharges was invited to the shelter to see the conditions that medically frail clients are being discharged to. Other State Systems of Care are also in the process of systems change as well and how do these changes influence our system. The example of the DPH procurement of DV contracts was noted and the emphasis on "must be currently fleeing" as an entrance criteria and how is this going to affect the availability of other non-DV beds in the CoC.*

*Finally, an ongoing discussion regarding the members and structure of the decision making body must be undertaken. As is now, the Leadership Council lacks diversity, diversity both in the sector in which the member represents as well as the racial, ethnic and economic diversity of the members. The Council is extremely service provider heavy, meaning that the majority of the Council must recuse themselves from voting at funding decision time. The Council also lacks members of a diverse racial makeup, partially due to the large representation of Provider staff on the Council, as well as the imbalance in the diversity of the decision makers of the Providers themselves.*

### 3. Review & Action:

Katie

- Ranking and Tiering: approve
- Approve: new projects

*All Leadership Council members with a conflict of interest recused themselves from the meeting at this point for a vote. The remaining members reviewed the handed out Project Priority Listing. The Projects were listed by the previously approved Priority order of: CoC Operational grants, Renewal PSH-Leasing, Renewal PSH-Services, Renewal RRH, New Reallocation, New Bonus. The projects were reviewed and scored by a DND review team using the previously approved Project Score sheet and a final consensus score was reached. Projects were then ranked within their component type by the order for the consensus score, until the Tier 1 threshold funding amount was met. The Tier 1 Amount of \$22,638,216 was reached midway through the Renewal RRH component. The straddle project of Project Hope's RRH for Students and Families will partially be included in Tier 1 and partially included in Tier2.*

*The Council Voted to include and approve the Renewal Projects in the Priority Order presented and scored.*

*A more detailed description of the New(Bonus and Reallocation) projects was discussed with the Council in order to inform of the component type, population proposed to serve, numbers proposed to serve and final funding amount.*

*The Council voted to include and approve the New Projects presented for funding as well as the funding amounts.*

4. Adjourn and Next Meeting  
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Katie

-Charter revisions

**MA-500: Boston CoC: Reallocation Recommendation – CoC 2017 Competition**

**St. Francis House: RRH - Access to Employment:** reallocation of existing Moving Ahead Transitional Housing program to RRH- services with a focus on enhancing employment opportunities and access to income for up to 180 clients enrolled in CoC RRH programs.

**MA-500: Boston CoC: New PH Bonus Recommendations – CoC 2017 Competition**

**PSI -Place Me Home Chronic Housing - PSH:** develop team parallel to team at PSI that works at BPHC to assist those on the CH list with all aspects of obtaining PH, including interacting and responding to CAS and assisting clients through housing search, document readiness, lease up and initial stabilization. Project also includes the creation of 12 new units of low barrier housing at PSI. The proposed project has a point in time capacity to serve 150 clients.

**MHSA – Homefront Expansion and PSH- Dedicated Plus project:** MHSA will partner w/ NECHV to double the capacity of Homefront, from 15 to 30 units. Homefront is a PSH program that serves non-VA eligible veterans with leasing and supportive services. Dedicated Plus designation will allow program to serve those vets that were chronic at one point but no longer meet the strict definition.

**NECHV – Housing Options for Veterans, Joint TH – PH-RRH:**

NECHV has proposed a joint TH-RRH project that will outreach to the 40 most vulnerable and hardest to serve vets in our system, to immediately place them in either TH or RRH. NECHV will work in conjunction with shelters throughout Boston and with the veterans working group to identify vets on the street and in emergency shelter to enroll them in HOV. The flexibility of the model allows for client choice in terms of immediate placement into TH or RRH and allows for those in TH to move on to CoC rental assistance, something prohibited with other CoC RRH resources.

Type	Current Name	Project Name	Amount	Year	Anticipated	ARO
I.	Boston CoC operational grants					
HHMS	Boston CoC	Boston HHMS	\$ 313,290	\$	313,290	
HHMS	Boston CoC	Boston HHMS II	\$ 211,190	\$	524,480	
SSO	Boston CoC	Coordinated Access	\$ 200,000	\$	724,480	
II.	Renewals PSH - RA & Leasing					
PH	Pine Street Inn	Place Me Home Chronic Housing	\$ 664,609	\$	1,389,089	
RA	MBHP	1999 Tier 1 PRA	\$ 79,053	\$	1,468,142	
PH	HomeStart	The Welcome Home Project	\$ 569,367	\$	2,037,509	
RA	MBHP	2005 PRA	\$ 40,623	\$	2,078,122	
PH	New England Center and Homes for Veterans	Veterans Welcome Home	\$ 339,949	\$	2,418,081	
PH	HomeStart	Consolidated Chronic Leasing	\$ 1,498,679	\$	3,916,760	
PH	HomeStart	The Apartment Connection	\$ 1,559,485	\$	5,476,245	
PH	Mass. Housing & Shelter Alliance	Home Front	\$ 216,396	\$	5,692,641	
RA	MBHP	Consolidated TRA	\$ 6,077,666	\$	11,770,307	
PH	Pine Street Inn	Chronically Homeless Housing	\$ 356,184	\$	12,126,491	
PH	Heading Home	Homeless to Housing	\$ 169,982	\$	12,296,473	
RA	MBHP	Consolidated SRA	\$ 2,280,020	\$	14,576,493	
PH	Pine Street Inn	REACH Consolidated	\$ 1,378,148	\$	15,954,641	
RA	MBHP	2006 SRA	\$ 54,166	\$	17,008,822	
PH	Pine Street Inn	First Home Consolidated	\$ 474,785	\$	17,996,378	
PH	Mass. Housing & Shelter Alliance	Home and Healthy for Good	\$ 392,376	\$	18,328,754	
RA	MBHP	1999 Tier 2 PRA	\$ 243,740	\$	18,572,494	
PH	Bay Cove Human Services	Home At Last	\$ 536,104	\$	19,329,869	
RA	MBHP	2000 PRA	\$ 53,218	\$	19,523,659	
RA	MBHP	SRO Program	\$ 322,286	\$	19,845,745	
III.	Renewals PSH - Services					
PH	HomeStart	Chronic Housing Search Program	\$ 198,945	\$	17,407,427	
PH	HomeStart	Chronic Stabilization Program	\$ 221,371	\$	18,799,865	
PH	Bay Cove Human Services	Winston Road	\$ 58,862	\$	19,388,851	
PH	Kit Clark Senior Service	Walnut Community Housing	\$ 81,390	\$	19,470,241	
IV.	Renewals - RRH					
RRH	Pine Street Inn	Housing Works Partnership	\$ 1,525,649	\$	21,371,394	
RRH	Bridge Over Troubled Waters, Inc.	Youth Housing Pathway Program	\$ 538,438	\$	21,909,832	
RRH	FamilyAid Boston	Home Advantage Collaborative	\$ 664,601	\$	22,574,433	last fully funded in tier 1
RRH	Project Hope	RRH for Students and Families	\$ 63,783	\$	22,638,216	prorated project
Tier 2						
IV.	Renewals - RRH cont.					
RRH	Project Hope	RRH for Students and Families	\$ 191,668	\$	22,829,884	
RRH	Pine Street Inn	Rapid Home Program	\$ 277,977	\$	23,525,645	
RRH	Victory Programs	Home Soon Rapid Re-Housing Program	\$ 169,622	\$	22,999,506	
RRH	Casa Myra Vazquez	Supporters Transitioning to Empowerment Program (STEP)	\$ 248,212	\$	23,247,718	
RRH	Mass. Housing & Shelter Alliance	Rapid Re-Housing for Families (RRZF)	\$ 256,288	\$	23,781,933	
V.	New - Reallocation					
RRH	St. Francis	Moving Ahead Program (formerly TH)	\$ 301,276	\$	24,083,209	ARO
VI.	New - PH Bonus					
PH	Pine Street Inn	Tier 2 total	\$ 1,444,993			
PH	Place Ma Home Chronic Housing Expansion		\$ 863,210	\$	863,210	
PH	Home Front Expansion		\$ 308,681	\$	308,681	
PH	Housing Options for Vets (HOV)		\$ 273,102	\$	273,102	
PH	Bonus total		\$ 1,444,993			
	Total Tiered		\$ 25,528,202.00			
	Total Application (including planning)		\$ 26,250,698			

**CoC Leadership Council Team Meeting  
September 7, 2017**

✓	<i>Arlene Schneider</i>
✓	<b>Alana Olsen</b>
	<b>Andy McCawley</b>
	<b>Annissa Essaibi-George, City Councilor</b>
✓	<del><b>Beth Grand</b></del>   <i>David Thomas</i>
	<b>Bill McGonagle</b>
	<b>Chris Norris</b>
✓	<b>David Gleich</b>
	<b>Elisabeth Jackson</b>
✓	<b>Gabby Vacheresse</b>
	<b>Gail Livingston</b>
✓	<b>Gina Schaak</b>
	<b>James O'Connell</b>
✓	<b>Jennifer Flynn</b>
	<b>Jessie Gaeta</b>
✓	<b>Jim Greene</b>
✓	<b>Karen LaFrazia</b>
✓	<b>Katie Cahill-Holloway</b>
	<b>Kaye Wild</b> <i>on phone</i>
✓	<b>Laila Bernstein</b>
✓	<b>Libby Hayes</b>
✓	<b>Lyndia Downie</b>

**CoC Leadership Council Team Meeting  
September 7, 2017**

✓	<b>Matt Pritchard</b>
	<b>Sandra McCroom</b>
✓	<b>Seth Michaelson</b>
	<b>Sheila Dillon</b>
✓	<b>Stephanie Brown</b>